



Employment

Employment Opportunities

For all available job openings, visit jobs.calpoly.edu. To apply, go online and complete the application form. For help, call Human Resources at ext. 6-2236.

#512172 — Student Services Administrative Coordinator — College of Science and Mathematics (Administrative Coordinator I) — Academic Affairs — Provost. \$39,312-\$61,776 per year. Anticipated hiring range: \$39,312-\$48,000 per year. Open until filled.

#517050 — Football Team Operations Assistant (Administrative Support Assistant II) — Student Affairs — Intercollegiate Athletics. \$18-\$26.49 per hour. Anticipated hiring range: \$18-\$21.63 per hour. Open until filled.

#517379 — Administrative Support Coordinator — Food Science and Nutrition (Administrative Support Coordinator I) — Academic Affairs — Provost — College of Agriculture, Food and Environmental Sciences — Food Science and Nutrition. \$3,276-\$5,148 per month. Anticipated hiring range: \$3,833-\$4,280 per month. Open until filled.

#517440 — Financial Aid Scholarship Counselor — Strategic Enrollment Management — Financial Aid. \$51,648-\$73,440 per year. Anticipated hiring range: \$51,648-\$54,000 per year. Open until filled.

#517606 — Emergency Hire Student Services Professional IB — University Housing (Student Services Professional IB) — Student Affairs — University Housing — Residential Student Experience. \$21.90-\$30.98 per hour. Anticipated hiring range: \$21.90 per hour. Open until filled.

#517710 — Emergency Hire Instructional Support Assistant II — Computer Engineering — Academic Affairs — Provost — College of Engineering — Computer Engineering. \$18.32-\$28.76 per hour. Anticipated hiring range: \$18.32-\$20.15 per hour. Open until filled.

#512903 — Associate Vice President Strategic Enrollment Management (Administrator III) — Strategic Enrollment Management — SEM Institutional Effectiveness. Salary commensurate with the background and experience of the individual selected. Open until filled.

#512942 — Assistant Vice President for DEI Strategic Planning and Networks (Administrator III) — Office of Diversity and Inclusion. Salary commensurate with the background and experience of the individual selected. Open until filled.

#516334 — Safety and Security Operations Analyst (Administrative Analyst/Specialist-12 month) — Student Affairs — University Housing Operations. \$46,764-\$84,612 annually. Anticipated hiring range: \$55,000-\$75,000 annually. Open until filled.

CAFES Awarded Over \$39 Million in State Funding

The College of Agriculture, Food and Environmental Sciences was awarded \$39.5 million in one-time state funding to build long-term stability for food, forestry and agricultural systems in the face of intensified weather events and changing climate patterns. The funding will assist in providing the infrastructure needed to build programs to teach future generations sustainable agriculture practices. “The food, agriculture and environmental science industries foresee double-digit job growth over the next 10 years. Building climate resilience is critical to the future of farmers, food producers, and land, water and air resources,” Dean Andrew Thulin said. “Today’s investment by Gov. Newsom and the state legislature in sustainable agriculture will benefit future generations by providing students entering the workforce with skills that make them ready to tackle the environmental challenges we’re facing.” California’s 2022-23 budget includes \$20.3 million in one-time general funds to rebuild Swanton Pacific Ranch and \$18.75 million of \$75 million earmarked for CSU farms to make equipment and infrastructure improvements to the university’s agricultural production units. Read more at <https://calpolynews.calpoly.edu>.

Geeky Ink

How much do you love your field of study? Some people have a fun T-shirt, some have a bumper sticker — and some have tattooed it onto their skin. In April, Cal Poly staff writers spoke with students, faculty and staff members who have tattoos commemorating their chosen fields. Read more at <https://www.calpoly.edu/news>.

Employment

Employment Opportunities, continued

#516735 — Administrative Coordinator — Leadership and Service (Administrative Support Coordinator I) — Student Affairs — Leadership and Service. \$39,312-\$61,776 annually. Anticipated hiring range: \$39,312-\$48,000 annually. Open until filled.

#517017 — Emergency Hire-Benefits Manager (Administrator I) — University Personnel — UP Benefits and Employee Services. \$21.63-\$60.10 per hour. Anticipated hiring salary: \$41.38 per hour. Open until filled.

#517140 — Emergency Hire Administrative Support Coordinator II — College of Engineering — Academic Affairs — Provost — College of Engineering. \$19.85-32.53 per hour. Anticipated hiring range: \$19.85-\$21.84 per hour. Open until filled.

#517159 — Medical Assistant — Campus Health and Wellbeing (Medical Assistant) — Student Affairs — Health Services Clinical Services. \$37,440-\$60,180 per year. Anticipated hiring range: \$38,400-\$45,600 per year. Open until filled.

#517359 — Emergency Hire Administrative Support Assistant II — Art and Design (Administrative Support Assistant II) — Academic Affairs — Provost — College of Liberal Arts — Art and Design. \$18-\$26.49 per hour. Anticipated hiring range: \$18-\$19.80 per hour. Open until filled.

#516537 — Assessment and Research Analyst — Student Affairs Assessment and Research (Administrative Analyst/Specialist) — Student Affairs — Assessment and Research. \$46,764-\$84,612 annually. Anticipated hiring range: \$60,000-\$75,000 annually. Open until filled.

#516113 — Facilities and Event Operations Coordinator (Administrative Support Coordinator II) Student Affairs — Intercollegiate Athletics — Event Operations. \$41,280-\$67,668 annually. Anticipated hiring range: \$43,200-\$48,000 annually. Open until filled.

#516685 — Administrative Support Assistant — Career Services (Administrative Support Assistant 12 Month) — Student Affairs — SAE&T — Career Services. \$37,440-\$55,104 per year. Anticipated hiring range: \$37,440-\$45,000 per year. Open until filled.

#516866 — Men's Soccer Team Operations Assistant (Administrative Support Assistant II) — Student Affairs — Intercollegiate Athletics — Soccer Men. \$18-\$26.49 per hour. Anticipated hiring range: \$18-\$21.63 per hour. Open until filled.

#516971 — Academic Advisor — Mustang Success Center (SSP II) — Academic Affairs Provost — University Advising. \$51,648-\$73,440 per year. Anticipated hiring range: \$51,648-\$54,000 per year. Open until filled.

#516994 — Retention Specialist (SSP III) — Academic Affairs Provost — University Advising. \$56,292-\$80,196 per year. Anticipated hiring range: \$56,292-\$66,000 per year. Open until filled.

Awardees to be Recognized at Convocation on Sept. 12

Faculty and staff are invited to attend the annual Convocation event at 2:30 p.m. Monday, Sept. 12, in the Performing Arts Center. The event will be live-streamed. Cynthia Vizcaíno Villa, senior vice president, Administration and Finance, will serve as emcee. The program includes representatives from student government, the California Faculty Association, the CSU Employee Union and the Academic Senate.

President Armstrong will give his State of the University address. The award winners for Distinguished Scholarship, Distinguished Teaching, Outstanding Staff, Outstanding Faculty Advisory, Provost Leadership for Partnership in Philanthropy and Learn by Doing will be recognized. A reception will follow at approximately 4 p.m. in the PAC Plaza. Spouses and partners of employees are welcome to attend. Learn more: <https://www.calpoly.edu/fall-conference>.

Sign Up For a Mustang Move-In Volunteer Shift

Volunteer shift signups are still available for Mustang Move-in this fall. Sign up to volunteer and play an important role in supporting first-year and continuing students as they move into their new home away from home Sept. 13-18. All employee volunteers will receive a \$50 gift card to the University Store for completing their shift. Opportunities are also available to make this a great team-building activity for you and your colleagues. To learn more and sign up, visit <https://studentaffairs.calpoly.edu/employee-engagement>.

Employment

Employment Opportunities, continued

#517031 — Parking Community Service Specialist (Community Service Specialist I) — Administration and Finance — Transportation and Parking Services. \$37,440-\$54,012 per year. Anticipated hiring range: \$37,440-\$48,000 per year. Open until filled.

#517043 — Director, Disability Resource Center (Administrator II) — Student Affairs — Disability Resource Center. Salary commensurate with the background and experience of the individual selected. Open until filled.

#515497 — Dean of Extended, Professional, and Continuing Education (Administrator III) — Academic Affairs-Provost — International and Extended Education. Salary commensurate with the background and experience of the individual selected. Open until filled.

#515526 — Laborer-Facilities Management and Development (Laborer) — Administration and Finance — Facilities Management — Landscape Services. \$3,120-\$5,048 per month. Anticipated hiring range: \$3,120-\$3,650 per month. Open until filled.

#516143 — Dairy Operations Manager (Administrator I) — Academic Affairs — Provost — College of Agriculture, Food and Environmental Sciences — Animal Science. Salary commensurate with the background and experience of the individual selected. Open until filled.

#516304 — Oppenheimer Family Equine Center Manager (Administrator I) — Academic Affairs — Provost — College of Agriculture, Food and Environmental Sciences — Animal Science. Salary commensurate with the background and experience of the individual selected. Open until filled.

#516556 — Registration Coordinator — Extended Education (Admin Analyst/Specialist 12 Month) — Academic Affairs Provost — Extended Education CERF. \$39,456-\$76,164 per year. Anticipated hiring range: \$53,800-\$65,000 per year. Open until filled.

#516727 — Off Campus Housing Coordinator — Dean of Students (Administrative Analyst/Specialist-Exempt I) — Student Affairs — Dean of Students. \$46,764-\$84,612 annually. Anticipated hiring range: \$51,000-\$61,000 annually. Open until filled.

#514144 — Communications Specialist (Public Affairs/Communications Specialist II) — Academic Affairs Provost — CENG Advancement. \$42,180-\$76,296 per year. Anticipated hiring range: \$54,000-\$66,000 per year. Open until filled.

#516390 — Emergency Hire Graphic Designer I — Career Services (Graphic Designer I) — Student Affairs — Career Services. \$19.85-\$33.66 per hour. Anticipated hiring range: \$19.85-\$21.84 per hour. Open until filled.

#516412 — Winery Manager (Administrator I) — Academic Affairs — Provost — College of Agriculture, Food and Environmental Sciences — Wine and Viticulture. Salary commensurate with the background and experience of the individual selected. Open until filled.

CTLT Welcoming New Faculty Sept 8

All new and recently hired faculty have the opportunity to connect with Cal Poly and fellow new hires at the New Faculty Foundations event from 10 a.m. to 3 p.m. Thursday, Sept. 8, in the Advanced Technology Lab (ATL), No. 7. Lecturers and tenure-line faculty who are beginning at Cal Poly this fall and any faculty who started in winter or spring 2022 are welcome. A panel of recent new faculty will answer questions, Provost Cynthia Jackson-Elmoore will provide a welcome, and Denise Isom, interim vice president for diversity and inclusion, will provide a keynote. Lunch and an end-of-the-day ice cream social are included. Learn more and register: <https://ctlr.calpoly.edu/new-faculty-foundations-2022>.

Retirements

Jodi Block, director of Sponsored Programs, will retire on Sept. 2. Block has been with the Cal Poly Corporation for 27 years, first in the CPC Payroll Department and then in Sponsored Programs, now a part of Research, Economic Development and Graduate Education, for the last 19 years. Block has been an invaluable member of R-EDGE and the Sponsored Programs team. She will be greatly missed!

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#516438 — Catalog and Curriculum Systems Analyst (Admin Analyst/Specialist 12 Month) — Strategic Enrollment Management — SEM Office of the Registrar. \$46,764 - \$84,612 per year. Anticipated hiring range: \$52,000 – \$61,000 per year. Open until filled.

Corporation Employment Opportunities

View available job postings or apply: <https://www.calpolycorporationjobs.org>. For assistance, contact Human Resources at ext. 6-1121.

#201000645 — Food Service Associate — Campus Dining — \$15.30-\$16.50 per hour, \$500 sign-on bonus. Full time. Open until filled.

#201000646 — Cook — Campus Dining — \$15.78-\$17.25 per hour, \$500 sign-on bonus. Full time. Open until filled.

#201000647 — Custodian, Cal Poly Campus Dining — Campus Dining — \$16.50-\$17.25 per hour, \$500 sign-on bonus. Full time. Open until filled.

#201000648 — Warehouse Specialist, Cal Poly Campus Dining — Campus Dining — \$15.78-\$17.25 per hour, \$500 sign-on bonus. Full time. Open until filled.

#201000649 — Assistant Supervisor, Cal Poly Campus Dining — Campus Dining — \$18.22-\$19.50 per hour, \$500 sign-on bonus. Full time. Open until filled.

#201000650 — Lead Cook — Campus Dining — \$18.22-\$19.50 per hour, \$500 sign-on bonus. Full time. Open until filled.

#201000651 — Supervisor, Cal Poly Campus Dining — Campus Dining — \$21.05-\$21.75 per hour, \$500 sign-on bonus. Full time. Open until filled.

#201000652 — Sous Chef — Campus Dining — \$24.31-\$25 per hour, \$500 sign-on bonus. Full time. Open until filled.

ASI Employment Opportunities

Visit <https://www.asi.calpoly.edu/discover-asi/work-for-asi> webpage for a full listing of available positions and to apply. For more information, contact ASI Human Resources at asihr@calpoly.edu.

Accounting Technician I — \$19.32 per hour. Full time. Open until filled.

Assistant Coordinator — Human Resources (18-Month Temporary Position), \$25.89 per hour. Full-time. Open until filled.

Building Service Worker — \$17.53 per hour. Full time. Open until filled.

Club Services Assistant — \$19.32 per hour. Full time. Open until filled.

Food Program Supervisor — \$20.22 per hour. Full time. Open until filled.

Head Teacher — \$22.75 per hour. Full time. Open until filled.

Teacher — \$17.69 per hour. Full-time. Open until filled.

Intermittent Fitness Instructor — \$15–32 per hour*. Open until Sept. 2. *Variable rate depending on category of work.