**Employment**

**Employment Opportunities**
For all available job openings, visit [jobs.calpoly.edu](http://jobs.calpoly.edu). All new positions opened this week are listed below. Current employees can also find job postings at [https://careers.calstat.edu/](https://careers.calstate.edu/), an internal job site for CSU employees. For assistance, call Human Resources at ext. 6-2236.

**#498641 — Manager of Architectural Trades (Administrator II),** Administration and Finance – Facilities Management and Development. Salary commensurate with the background and experience of the individual selected. Open until filled.

**#499071 — Digital Transformation Program Analyst (Administrative Analyst/Specialist Exempt II),** Information Services — Cal Poly Innovation Center. $56,316-$101,888 per year (based on a full-time, 1.0 time base). Anticipated hiring range: $45,000-$50,400 annually (part-time, 0.6 time base). Open until filled.

**#498957 — Groundworker,** Administration and Finance — Facilities Management and Development. $35,340-$59,400 per year. Anticipated hiring range: $36,000-$45,600 per year. Open until filled.

**#499000 — Lead Groundworker,** Administration and Finance — Facilities Management and Development. $38,868-$50,400 per year. Anticipated hiring range: $45,600-$58,800 per year. Open until closed.

**#498608 — Applications Lead — Service Operations (Analyst/Programmer — Career),** Information Services — Application Data and Integration Ops. $52,464-$129,504 per year. Anticipated hiring range: $79,000-$105,000 per year. Open until closed.

**#498832 — Academic Advising Program Coordinator (Student Services Professional III),** Academic Affairs — Orfalea College of Business. $56,292-$80,196 per year. Anticipated hiring range: $56,292-$62,400 per year. Open until filled.

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**Cal Poly Transitioning to Saliva-Based Surveillance Testing**
The university is transitioning students to a new saliva-based method of testing for COVID-19. Saliva-based COVID surveillance testing is now the only method of testing offered at the Poly Canyon Village testing site and is only available to students at this time. Saliva testing will be added to the Performing Arts Center testing site Thursday, Feb. 25. The university will continue to offer nasal swab testing at the PAC, but this testing method is no longer available at PCV. All employees can continue to use nasal swab testing with Avellino Labs at the PAC while we work on the transition for students. We are hopeful that employees can access saliva-based testing in the near future. Continue to visit [https://coronavirus.calpoly.edu/employee-testing](https://coronavirus.calpoly.edu/employee-testing) to make appointments to test. Employees must be registered with Avellino Labs and select nasal swab testing to make an appointment at the PAC testing site. The university will share more details with employees about accessing saliva testing as it becomes available.

**Call for Proposals for Continuing Instructionally Related Activities**
The Instructionally Related Activities Advisory Committee has announced the call for proposals for fiscal year 2021-22 for any activities seeking continued recognition and funding. An Instructionally Related Activity (IRA) is an extracurricular "out-of-class experience" that provides enrichment to students and enhances their learning at Cal Poly. Note that IRA funds cannot be used to fund specific projects or field trips as part of an academic course. Requests for funding typically exceed the available funds, so recognition as an IRA is no guarantee of funding. Workshops to help you prepare the forms are available. Proposals for continuing IRAs are due to the appropriate college dean or vice president by March 5. Find forms, instructions, dates and times for preparation workshops, and other relevant information at [https://academicprograms.calpoly.edu/content/IRA/index](https://academicprograms.calpoly.edu/content/IRA/index).

**International Women’s Day Activities Include Virtual Panel**
On March 8-13, Cal Poly will honor International Women’s Day by celebrating the social, economic, cultural and political achievements of women. From 11:10 a.m. to noon Monday, March 8, the Cal Poly International Center will host a virtual panel presentation, “Choose to Challenge Gender Inequity,” discussing cross-cultural frameworks for understanding gender, equality and equity. Panelists include Joni Roberts, assistant professor, Kinesiology and Public Health Department; Dawn Neill, associate professor, Interdisciplinary Studies in Liberal Arts; Ning Zhang, professor, Political Science Department; and Olivia Bao-Khanh Tran, coordinator, womxn and gender equity initiatives, Student Diversity and Belonging. The panel will cover gender-related issues from cross-cultural and international perspectives. To find out more about International Women’s Day and ways to celebrate, visit [https://international.calpoly.edu](https://international.calpoly.edu/).
View and Register for Upcoming Benefit Events

Did you know that you can now view and register for upcoming benefit related events on the Human Resources website at https://afd.calpoly.edu/hr/benefits/events? Questions? Contact the Human Resources Benefits team at benefits@calpoly.edu or ext. 6-2236.

Free Document Accessibility Training Available to Campus

In partnership with renowned web accessibility nonprofit WebAIM, the CSU is providing free online, four-week training courses this spring on best practices for creating accessible documents and PDFs. This training is for those who make documents with Word, PowerPoint or Adobe Acrobat. Learn how to use a few simple guidelines to create documents that are accessible to all users. As part of its commitment to excellence through diversity and inclusion, Cal Poly strives to ensure that campus communication is accessible to its student, employee and community audiences. Be part of that commitment. Learn more and sign up at https://accessibility.calpoly.edu/. Space is limited and available on a first-come basis.

Cal Poly Wins CASE Awards for Videos, Photos, Websites and Donor Engagement

Cal Poly's communications, marketing, development and alumni relations projects earned several awards of excellence from the Council for Advancement and Support of Education's (CASE) District VII. The awards hailed Cal Poly's ability to tell its story, to provide engaging and inspiring resources, and to pivot when faced with a pandemic. The 2021 awards include:

- Gold in the Alumni Relations "Pivot" category: College of Agriculture, Food and Environmental Sciences' Learn by Doing at Home Virtual Event Series.
- Silver in the General Information Videos – Long category: A Virtual Cup of Tea.
- Silver in the Institutional Web Pages category: The Cal Poly Website.
- Silver in the Student Recruitment Videos category: Campus Virtual Tour.
- Bronze in the Donor Relations and Stewardship category: University Development and Alumni Engagement's Expanding Cal Poly’s Donor Recognition Programs and Enhancing Engagement Opportunities.
- Bronze in the Individual Photos category: Dairy at Night.

The district’s annual Awards of Excellence highlights the work of institutions throughout the West Coast. For a full list of winners, visit the CASE District VII website at https://dviiawards.secure-platform.com/a/gallery?roundId=41.

Retirements

Custodial Supervisor Jesse Carlon is retiring Feb. 26 after more than 20 years as part of the Cal Poly community. Carlon helped Campus Dining make huge strides in cleanliness, modernization and sustainability. In 2003 Carlon started the Campus Dining food waste recycling program that today turns 230 tons of food scraps and coffee grounds into locally composted nutrient-rich soil. He created and implemented a number of new programs that modernized Campus Dining custodial services, including procuring new equipment and restructuring the department. He advanced the department with new cleanliness standards that exceeded prior expectations. The Santa Maria native had worked in healthcare for more than 17 years and was running his own custodial business when he took the position at Cal Poly. “It’s been a great ride,” Carlon said. “It’s been great to have the opportunity to give back all the knowledge that I have gained over the years.” In his retirement he plans to work around the house and, more than likely, restart his own business or work at a local cleaner. That will have a wait, however — his first day of retirement has him starting the drive to New York, helping his youngest move to the city for a new job.