I. Call to order: 5:06 PM

II. Call of the roll – all members in attendance

III. Acceptance of the minutes of the previous meeting was unanimous.

IV. Old Business:
   A. Update on previous appropriations by Bill Siembieda
      1. The Digital Imaging Device has been approved by the department and by Administration. The unit has been ordered.
      2. The ASP funds were denied by the department.
      3. The scanner has been approved by the department and by Administration. It will be ordered.
      4. Bill will pay for the SAFAC stickers out of department funds.
   B. Update on current budget outlook by Rafael Castillo
      1. Rafael has projected that $24,000 have yet to be appropriated, based on what was approved by the committee at the last meeting.
      2. Final figures on the funds available for the quarter will be available after the Census. Rafael will keep the committee posted on what this amount will be.

V. New Business:
   A. Presentations/Ideas from SAFAC Members
      1. Survey – The results of the survey were not yet available. Jaylen will have them for the next meeting.
      2. CAED Council – A CAED SAFAC Council has been created. Jaylen will be the CRP representative to the new committee.
      3. Lab Software – Rafael is looking into what new software and online services may purchased and will report back at a future meeting.
      4. Chris requested funds for supplies for one of the 341 sections. This issue was tabled for a later date.
      5. Chris requested funds for a field trip to Sacramento for the 341 classes. Funds were appropriated.
      6. SAFAC set a list of goals for what the funds should be spent on. These goals are: Educational Furnishings; Student Staff; Technology; Information Technology; Facilities Improvements; Faculty; Staff; Professional Development; Field Study.
      7. Forms will be developed and criteria established for the appropriations process by SAFAC members.

VI. Appropriations
   A. $800 was appropriated for the 341 field trip to Sacramento. The vote was 4 to 1.

VII. The meeting was adjourned at 6:27.