Sociology 200
Professional Development for Social Scientists

Instructor: Dr. Ryan Alaniz

Phone: 756-6261

Email: ralaniz@calpoly.edu

Office Hours:
W 9-11, R 12-2
T by appointment

Office Location: 47-13F

Time: Tuesday 12:10-1pm

Required Texts:
Readings listed as “Polylearn” can be found on the course polylearn site.

Instructions for accessing the site are as follows:
First, log on to: www.mycalpoly.edu
Search for our course by name and number. You will not be able to log on unless you are formally registered for the course.

Course Description: Sociology 200 (464): Professional Development for Social Scientists
This one unit credit/no credit course is designed to help you prepare for a professional career in the fields of Sociology, Anthropology or Geography. We will explore different career paths available to the three disciplines and practice job searching skills, resume preparation, and networking. In addition, other important aspects of career preparation such as attending campus job fairs, study abroad opportunities, internships, and graduate school options will be covered.

Learning Objectives:
- Gain knowledge of career trajectories for Social Scientists
- Gain knowledge of study abroad programs and graduate school options
- Develop skills in resume development, networking, and job and internship searches

Course Specifics: We will meet once a week where lecture and course materials will be provided. Every week you will be given a brief assignment to complete for the following class meeting. Grading is Credit/No Credit for the 1 unit course, and credit will be determined by attendance and satisfactory completion of assignments.
Reading: Students are expected to read the short article or chapter each week. Readings are chosen to help you define what career trajectory you should take.

Other Issues

Late and Make up policy: Tardiness is not accepted in other work environments and will not be accepted in this class. Late homework and papers will not be accepted unless there is documented illness/other emergency. If it is an emergency, please see me individually.

Incompletes: No incompletes will be given unless you have a prior written agreement with me and will only be given out in rare situations with extenuating circumstances present.

Classroom Behavior: I expect you to participate often, engage the material both critically and constructively, and to have the highest respect for others, even if you disagree with what they say. We will have intellectual discussions, not petty arguments. It is my duty as an instructor to ensure that each student feels safe and respected when speaking in the classroom. Disruptive and disrespectful behavior will not be tolerated. If problems arise we will not spend class time solving them. You will be asked to leave and we will work on a solution after class.

Cellphones and Texting: I believe that talking on the phone or texting during class is disrespectful of the professor and of other students. Cellphones are therefore not allowed to be out during class. Period.

Email: The simplicity of writing emails, I believe, has encouraged students to email their professor at every whim. I received dozens of emails last quarter in which the answer could have been found in the syllabus, from a classmate, during class, or during office hours. Please only email me if it is critically urgent.

Disabilities: It is University policy to provide, on a flexible and individualized basis, reasonable accommodations to students who have disabilities that may affect their ability to participate in course activities or to meet course requirements. I encourage you to contact me to discuss any individual needs for accommodations. The sooner you do the better.

Disclaimer: While I believe that it is important to treat the syllabus as a contract between us, I also reserve the right to make minor changes in the course as I see necessary. That said, I will do my best to maintain the syllabus as-is and if changes need to be made, I will alert the class in a timely and appropriate manner.

WHEN YOU ARE NOT SURE ABOUT SOMETHING OR HAVE A QUESTION:

1. First re-read the syllabus
2. Then check Polylearn
3. Then check with a classmate
4. Then wait until class or office hours
5. Only then, or if it is an emergency, please email me.
## Course Calendar

<table>
<thead>
<tr>
<th>Week</th>
<th>Class Schedule</th>
<th>Assignments (Due by beginning of class) Please bring a hard copy to class and upload a copy to the polylearn site</th>
</tr>
</thead>
</table>
| 1    | Introduction                 | Watch: “Don’t just follow your passion”  
Read: Curran (2 pages)                                                                 |
| 2    | Career Trajectories in the social sciences | #1 Two pages discussing your five year career goal and timeline                                      |
| 3    | Know Thyself                 | #2 Two pages discussing your long-term goals                                                             |
| 4    | Internships/Study Abroad     | #3 Fill out the questionnaire                                                                            |
| 5    | Resume                       | #4 Look for and choose an internship                                                                       |
| 6    | Job Searches                 | #5 Turn in your resume                                                                                   |
| 7    | Networking Social Media      | #6 Turn in your job search                                                                                |
| 8    | Interviews                   | #7 Turn in your social networking                                                                        |
| 9    | No Class                     |                                                                                                          |
| 10   | Grad school options          | #8 Practice interviewing                                                                                 |
| 11   | Finals week                  | #9 Create a plan and schedule for your future career trajectory                                           |

Assignments will be defined the week before based on what is most useful and relevant to students.