

SELECTED SPONSORED PROJECT COSTS for University or Corporation Projects

GDO/Info Series, No. 7

Following is a summary of selected cost factors used in budgets for sponsored projects. All figures are subject to change. Please check with the Grants Development Office (X62982) before developing your budget to confirm the current validity of these figures. This information is provided to help you arrive at preliminary estimates only. The GDO will work with project directors on final budgets submitted to sponsors.

SALARY:

- AY Instructional Faculty Daily Pay Rate for Summer¹
or Additional Employment: AY Salary
170
- AY Instructional Faculty Hourly Pay Rate for Summer¹
or Additional Employment: AY Salary
1360
- Calendar Year Instructional Faculty Hourly Pay Rate Annual Salary
1720
- Faculty Person-months (Academic Year) Annual Salary
9
- Faculty Released/Reimbursed Time is based on 12 units direct contact teaching per quarter (45 per academic year)
- Exempt University Twelve-Month Employees daily pay rate Annual Salary
260
- Exempt University Twelve-Month Employees hourly pay rate Annual Salary
2080
- Non-exempt, full time Twelve-Month Employees
Hourly pay rate (if full time, overload at time & 1/2) Annual Salary
2080
- Research Staff: Categories and salaries vary considerably - check with Grants Development Office²
- Students:
\$8.00 - \$17.26/hour

NOTE: Cal Poly's hours per month (calendar year) = 173.33 hrs/mo
NSF = 151.11 hrs/mo

¹There is no limitation on the hourly/daily rates that may be charged for faculty added effort in connection with private industry contracts.

²Recruitment is required for full-time employees

Overtime Rules per employer-Effective January 1, 2000

- Over 8 hours worked in a day will be paid at premium overtime.
- For hours over 12 in a day; first 8 are regular, next 4 are POT, rest double
- All hours worked over 40 in a week will be paid at premium overtime. (Exception: benefited employees who have leave time and work a 6th day)
- If an employee works seven consecutive days, the hours worked on the 7th day are paid at 1 1/2 time (POT) up to 8 hours, double time for hours worked past 8. (The seven consecutive days begin in the workweek starting on Saturday, ending on Friday.)

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PROJECTED INCREASES:

■ Cost of Living Increase Per Annum for Staff	4.5%	(Total Merit & Cost of Living increases)	
■ Estimated Faculty Increase, (GSI+SSI)	07-08	08-09	09-10
	7.5%	8.0%	9.0%
■ Promotion increase ranges (if applicable)	5% - 7.5%		

CONSULTANTS:

Maximum Rate for Federal no maximum

FRINGE BENEFITS:

Faculty and University staff:	
Released/reimbursed to University (Includes proportionate health and retirement)	36.81%
Unit 8 employees (University police and public safety)	42%
Summer & overload comp (Covers worker's comp, FICA, only)	9.7%
Full-time sponsored project employees (1,000 hrs/year or more)	47.1-51.7%

Casual sponsored project employees (less than 1,000 hrs/yr) 8.9% (Clerical/Admin)

Student Average Fringe Benefit rate 1.2-5.8%

Students (enrolled³/not-enrolled)

	Enrolled	Not-Enrolled*
Administrative/Clerical (non-lab or field)	1.2%	8.9%
Laboratory	5.8%	13.5%
Other, including field research	5.8%	13.5%
Exceptionally hazardous (e.g., diving, construction)	4% to 16%	Additional

*Not enrolled or undergraduate taking <6 units per quarter
or graduate taking < 4 units per quarter

CORPORATION TRAVEL & SUBSISTENCE RATES:⁴

Lodging	Actual rate w/receipt
Breakfast	10.00
Lunch	15.00
Dinner	25.00
Incidentals	<u>5.00 per day (excluding the first day)</u>
	est. \$150.00/day
Mileage	\$.585 per mile

INDIRECT COSTS (7/1/05– 6/30/09):

On Campus rate	40% of modified total direct*
Off Campus rate	22% off campus of modified total direct

* Modified Total Direct Costs does not include student tuition, equipment, off-campus facility rental, or subcontracts over \$25K

Exceptions⁵

Most Education/Training (Federal & State) 8% of total direct costs (exceptions occur)

³Does not include FICA /Medicare taxation which would add 7.65%, to above rates. Students must be enrolled for at least 6 units for undergraduates or 4 units for graduates (including during summer) to qualify for exemption from FICA and Medicare.

⁴Per diem reimbursement is based on actual costs not to exceed these limits. A receipt is required for lodging and for other costs that exceed limits for specific meals and incidental rates.

⁵Rates for other sponsors may vary depending upon sponsor guidelines and type of project.