



**CALIFORNIA POLYTECHNIC STATE UNIVERSITY**  
**San Luis Obispo, California 93407**  
**ACADEMIC SENATE**

**MEETING OF THE ACADEMIC SENATE EXECUTIVE COMMITTEE**  
**Tuesday, October 13, 2009**  
**01-409, 3:10 to 5:00pm**

- I. Minutes: **none.**
- II. Communications and Announcements:  
**Chair's update on membership of General Education Task Force.**
- III. Reports:
  - A. Academic Senate Chair:
  - B. President's Office:
  - C. Provost:
  - D. Statewide Senate:
  - E. CFA Campus President:
  - F. ASI Representative:
  - G. Caucus Chairs:
  - H. Other:
- IV. Consent Agenda: **none.**
- V. Business Items:
  - A. **Committee vacancies for 2009-2010:** (pp 2-3)
  - B. **Resolution on the Cal Poly Statement on Commitment to Community:** Morton, VP for Student Affairs, Zweifel, CAED Associate Dean (pp 4-5)
  - C. **Resolution on Addition to Academic Senate *Bylaws of the Academic Senate* to Include Process for First and Second Readings:** Executive Committee (pp 6-7)
  - D. **Approval of Academic Program Review Internal Reviewers:** (p 8)  
[Background materials for proposed reviewers sent electronically.]
- VI. Discussion Item(s):
  - A. **Academic Programs**
  - B. **Enrollment Management**
- VII. Adjournment

## ACADEMIC SENATE COMMITTEE VACANCIES FOR 2009-2011

### COLLEGE OF AGRICULTURE, FOOD AND ENVIRONMENTAL SCIENCE

Curriculum Committee (2009-2010)  
**Rich Thompson - NRM**

Distinguished Scholarship Award Committee

Instruction Committee (2009-2010)

### COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN

Faculty Affairs Committee

Grants Review Committee

Instruction Committee

Research & Professional Development Committee (2009-2010)

### COLLEGE OF SCIENCE AND MATHEMATICS

Curriculum Committee

Instruction Committee

INTELLECTUAL PROPERTY REVIEW COMMITTEE – 2009-2011 term (University Committee)

### PROFESSIONAL CONSULTATIVE SERVICES

Distinguished Scholarship Award Committee

Distinguished Teaching Award Committee

Fairness Board (2009-2010)

Instruction Committee

**Frank Vuotto, Library – Tenured (7+ years at Cal Poly)**

I have served on the Academic Senate (and Senate-related groups) in a variety of capacities including: Academic Senate, Vice Chair, 2006-2008; Academic Senate Budget and Long-Range Planning Committee, Chair, 2007-2008; University Planning and Budget Advisory Committee, 2007-2008; University Strategic Planning Work Group, ITS, 2008; Academic Senate, Task Force on Text Book Pricing, Chair, 2006-2007; and the Academic Senate, Executive Committee and Caucus Chair, 2004-2006.

Additionally, I have a strong background in instructional design, Information Literacy, educational technologies, and classroom teaching.

While at Cal poly I have participated in a wide-range of instruction-driven programs such as First-Year Experience Program, Academic Excellence Program, Student Academic Services, Summer

Institute, and most recently worked with the Library on the integration of Information Literacy into the GE Program.

Finally, during the past seven years I have created comprehensive learning environments that support the business, agribusiness and wine areas and curricula. Please visit:  
[http://libguides.calpoly.edu/business\\_portal](http://libguides.calpoly.edu/business_portal)

I would be honored to serve on this crucial senate committee.

Sustainability Committee

**Brett Bodemer, Library – Tenured Track (3 months at Cal Poly)**

In light not only of current budgetary constraints but also of environmental concerns on both a local and a global level, this committee offers a chance to explore alternatives to heretofore traditional means of maintaining a physical campus infrastructure and of delivering instruction, in accordance with the provisions of the Talloires Declaration. As a member of the Library Faculty I can bring a unique perspective to the committee, and, more specifically, as a College of Librarian for the College of Liberal Arts, I can also act as a conduit for perspectives from that College. As a late-comer to this committee, which is charged with writing procedures for the Executive Committee approval by the end of fall quarter 2009, I will endeavor to assist the current committee members in executing that charge.

**UNIVERSITY COMMITTEES**

CAL POLY PLAN STEERING COMMITTEE – 2 vacancies

COORDINATING COMMITTEE ON AIDS AND HIV INFECTION - 1 vacancy

INTELLECTUAL PROPERTY REVIEW COMMITTEE – 1 vacancy from CSM, 1 vacancy from CAED  
**Henri de Hahn - CAED**

UNIVERSITY UNION ADVISORY BOARD – 1 vacancy

Adopted:

**ACADEMIC SENATE  
of  
CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, CA**

AS-\_\_-09

**RESOLUTION ON  
THE CAL POLY STATEMENT ON COMMITMENT TO COMMUNITY**

**BACKGROUND:** The Committee on University Citizenship (CUCIT) is a University-wide standing committee charged with exploring issues and making policy recommendations related to the preservation and ongoing development of a vital, effective tradition of University citizenship at Cal Poly. The committee explores and makes recommendations on strategies designed to foster and expand:

- an engaged, civil, and mutually respectful classroom and other educational environments;
- a tradition of confident, effective, and civil public campus discourse that prepares students for active civic engagement and leadership roles;
- a greater awareness of factors that lead to hostile campus work environments and strategies for further promoting campus work environments that are free from harassment and characterized by mutual respect and support; and
- the civic engagement of students, faculty, and staff beyond the University—and for strengthening Cal Poly’s role as a good institutional citizen in regional, state, national, and international contexts.

(Distilled from <http://www.president.calpoly.edu/committees/CUCIT.pdf>)

1 **RESOLVED:** That the Academic Senate accept and endorse the Cal Poly Statement on  
2 Commitment to Community; and, be it further  
3

4 **RESOLVED:** That the Academic Senate work with its University’s administration in developing  
5 plans and strategies to operationalize the goals of the Cal Poly Statement on  
6 Commitment to Community.

Proposed by: The Academic Senate Executive Committee  
Date: April 21 2009  
Revised: April 28 2009  
Revised: October 06 2009

### **Cal Poly Statement on Commitment to Community**

The Cal Poly community values a broad and diverse campus learning experience where its members embrace core values of mutual respect, academic excellence, open inquiry, free expression and respect for diversity. Membership in the Cal Poly community is consistent with the highest principles of shared governance, social and environmental responsibility, engagement and integrity.

As students, faculty and staff of Cal Poly, we choose to:

- Act with integrity and show respect for ourselves and one another
- Accept responsibility for our individual actions
- Support and promote collaboration in University life
- Practice academic honesty in the spirit of inquiry and discovery
- Contribute to the university community through service and volunteerism
- Demonstrate concern for the well-being of others
- Promote the benefits of diversity by practicing and speaking out on behalf of openness, respect and fairness.

Individual commitment to these actions is essential to Cal Poly's dedication to an enriched learning experience for all its members.

*Committee on University Citizenship  
October 06 2009*

Adopted:

**ACADEMIC SENATE  
of  
CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, CA**

AS-\_\_-09

**RESOLUTION ON ADDITION TO  
ACADEMIC SENATE *BYLAWS OF THE ACADEMIC SENATE*  
TO INCLUDE PROCESS FOR FIRST AND SECOND READINGS**

- 1 WHEREAS, The Academic Senate of Cal Poly conducts its meetings in accordance with  
2 *Robert's Rules of Order*; and  
3
- 4 WHEREAS, The protocol for CSU Academic Senates as well as the statewide Academic Senate  
5 is to submit an item in the form of a written resolution which is then deliberated  
6 over two meetings as a first and second reading; and  
7
- 8 WHEREAS, First and second readings allow for reflective consideration of issues brought  
9 before the Senate; and  
10
- 11 WHEREAS, *Robert's Rules of Order* does not address the deliberative process for first and  
12 second readings; therefore be it  
13
- 14 RESOLVED: That the following guidelines be used by the Academic Senate for first reading  
15 items:
- 16 • a first reading is a time for suggestions to be made to a resolution for its  
17 improvement. The resolution still belongs to its author and is not yet  
18 amendable
  - 19 • a motion to suspend the rules may be used to move time-sensitive  
20 resolutions to second reading at the same meeting (a motion to suspend the  
21 rules is debatable). Items cannot be moved to a second reading without  
22 compelling reason
  - 23 • if a matter is clearly noncontroversial, time may be saved by asking for  
24 unanimous consent rather than making a formal motion to suspend the  
25 rules
  - 26 • the resolution may be moved to a second reading at a future meeting; and  
27 be it further

28 RESOLVED: That the following guidelines be used by the Academic Senate for second reading  
29 items:

- 30 • the motion to adopt the resolution must be moved and seconded. It then
- 31 belongs to the body and may be amended
- 32 • documents attached to a resolution are not amendable
- 33 • amendments of one sentence or more must be made in writing and
- 34 submitted to the Senate in advance; and be it further

35

36 RESOLVED: That Article V, paragraph D, of the *Bylaws of the Academic Senate* be added to  
37 include the following provision:

38

39 First reading: voting on substantive resolutions (i.e., those involving University  
40 policy or those in which the Senate takes a position on an issue) takes place in two  
41 stages: first reading and second reading. In first reading, the resolution is  
42 introduced and seconded. Discussion is in order in first reading, but not  
43 amendments. The first reading of a resolution is concluded if (1) there is no one  
44 remaining who wishes to speak on the resolution, (2) a motion to close debate is  
45 passed (requires a two-thirds vote), or a motion is approved to move the  
46 resolution to second reading (requires a two-thirds vote, debatable, requires a  
47 compelling reason). If a matter is noncontroversial, rather than a motion to  
48 suspend the rules, unanimous consent can be given by the body.

49

50 Second reading: voting on substantive resolutions shall take place only after a  
51 second reading of the resolution at a meeting subsequent to the meeting at which it  
52 was first introduced, except that the Academic Senate, by two-thirds vote of the  
53 senators present, may waive this requirement. During second reading, amendments  
54 may be presented for action by the Senate. Amendments of one sentence or more  
55 must be made in writing and submitted to the Academic Senate office in advance.  
56 Documents attached to a resolution are not amendable.

Proposed by: Academic Senate Executive Committee  
Date: October 13 2009

Academic Senate Executive Committee  
October 13 2009

## ACADEMIC PROGRAM REVIEW (APR) SELECTION OF INTERNAL REVIEWERS FOR 2009-2010

[Background materials on each reviewer have been sent electronically. Please review these forms and CVs prior to the meeting.]

### College of Agriculture, Food and Environmental Sciences

<u>program</u>	<u>recommended reviewer</u>	<u>approval</u>
Nutrition	Heather Smith (Statistics)	_____
Agricultural Science	John Soares (Journalism)	_____
Food Science	Keith Vorst (Industrial Technology)	_____
Earth & Soil Sciences	Yarrow Nelson (Civ&Env Engineering)	_____

### College of Engineering

<u>program</u>	<u>recommended reviewer</u>	<u>approval</u>
General Engineering	Wayne Head (Agribusiness)	_____