

**CORPORATION BOARD OF DIRECTORS
EXPRESSION OF INTENT AND WILLINGNESS TO SERVE**

William C. Kellogg Jr.

Continuation of Written Responses:

A.

Selected university-wide committee involvement has included: Chair of the University-wide Professional Salary Step Increase (PSSI) committee (1996); Chair of the Academic Senate Elections Committee (1985-86); member of the Brock Center Policy Advisory Committee (1987-97); member of the University-wide Public Safety Advisory Committee (1988-89, 1991-92, 1995-96); Living and Learning Center Faculty Advisor (1994-97); University-wide Professional Leave Committee (1991-92); member of the Academic Senate Instruction Committee (1988-89); member of the Clinical Supervision Task Force (1985-86); Mentor, Cal Poly Mentoring Program (1988-89). Selected college-wide involvement has included: elected member of the College PSSI Review Committee (1995-96); selection committee member for Talley Farms Staff Award and Sunkist Faculty Award (1994); Vice Chair of the AdHoc Committee on College Structure; member of the College Peer Review (RPT) Committee- Chair in 1996, 98, and 2001 (1994-present); editor of the College of AgriCULTure Foundation Enterprise Program Informational brochure (each year); member of the Associate Dean Consultative Search Committee (1997); member of the UCTE RPT (Now the College of Education) Committee (1995-present; served as an advisor to the Latinos in AgriCULTure student organization (1992 to 2003) and Alpha Tau Alpha (1983-present); Campus Safety Committee (2005 to present), and College of Agriculture mentoring committee (2004 to present); serve as the AGED and Comm. department's Employment Equity Facilitator (1995-present). From 1994 to the present I have served on the Corporation's Investment Committee.

B.

I believe I am very informed of the entire scope of the operation and am posed to be a contributor on the Corporation Board as the "new organization" prepares to chart its course for the future. While serving on the Board I was activity involved on the Investment Committee, helping to assure for sound fiscal investments of the Foundation. I have been very impressed with both our off-campus investment managers, and our in-house trust and investment administration. I also served on a committee to help search for a new Bookstore Manager, the Director of Administration and Planning, and served on the committee to search for the new Executive Director for the Foundation. I have been a member of our Elder Board in my church and provided leadership for church ministries, as well as for overseeing the fiscal management of the non-profit organization. I am currently serving as the Chairman of the Deacons committee. I have served on numerous advisory councils for high school, countywide educational organizations, and university-level academic programs.

C.

will attend Cal Poly in the years to come. I believe my tenure on the Investment Committee will be helpful in overseeing the investments of the Corporation. I'm looking forward to working with Corporation personnel, and other Board members, to help lead the Corporation well into the decades ahead. I have a strong commitment to Cal Poly and our educational mission. As a student at Cal Poly over 30 years ago, I directly benefited from the Foundation through involvement in agriCULTural enterprise programs and many services of the Foundation. As a member of the faculty, I realize the important way the Corporation must interact with the academic programs in the Colleges. I fully endorse the "learn-by-doing" philosophy and believe the Foundation has the potential to be one of the

greatest resources for helping Cal Poly to keep on the cutting edge of quality teaching. In my role as an educator at Cal Poly, I work closely with many units of the Corporation (Le. financial accounts, Campus Dining, and the agricultural units), almost on a daily basis. I appreciate the service and support the Corporation has provided me personally, and believe that everyone in the Corporation is important to the organization. If selected to serve term on the Board, I will again commit myself to being informed of issues, doing my "homework," and always keeping the best interest of students, staff, and faculty in mind in every decision I make.

BK2219

03.16.06

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California

ACADEMIC SENATE SENATORS

2006-2007

(by college/area)

COLLEGE OF AGRICULTURE (6 representatives>

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Ahern, Jim	Agribus	65030	jahern	2007
Amspacher, Bill	Agribus	65018	wamspach	2008
Delmore, Bob	AniSci	62254	rdelmore	2008
Ruehr, Tom	Earth&SS	62552	truehr	2007
Spiller, Bob	AniSci	65073	rspiller	2008
VACANCY				2007

COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN (5 representatives>

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Clay, Gary	LandArch	61372	gclay	2008
Giberti, Bruno	Arch	62036	bgiberti	2008
Neuenhofer, Ansgar	ArchEngr	61343	aneuenho	2007
Nuworsoo, Cornelius	C&RPig	62573	cnuworso	2007
Phillips, Stephen	Arch	65990	siphilli	2007

COLLEGE OF BUSINESS (5 representatives>

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Burgunder, Lee (CH)	Acctg	61210	Iburgund	2007
Floyd, Barry	Mgmt	66551	bfloyd	2008
Geringer, Mike	Mgmt	61755	mgeringe	2008
Olsen, Eric	IndTech	61754	eolsen	2008
Wild, Rosemary	Mgmt	62695	rwild	2007

COLLEGE OF EDUCATION (2 representatives>

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Chin, Elaine	TchrEduc	62032	echin	2007
Gentilucci, Jim	GradStudies	65373	jgentilu	2008

COLLEGE OF ENGINEERING (7 representatives>

<u>NAME</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Freed, Tali	62544	tfreed	2007
Harris, Jim	65708	jharris	2008
Jansen, Dan	62509	djansen	2008
Klisch, Stephen	61308	sklisch	2007
Liu, Mei-Ling	66460	mliu	2008
LoCascio, Jim	62375	jlocasci	2008
Marshall, David	66849	ddmarsha	2007

COLLEGE OF LIBERAL ARTS (8 representatives)

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Cooper, Kevin	GraphComm	62146	klcooper	2008
Laver, Gary	Psyc&CD	62865	glaver	2008
Long, Todd	Philosophy	62015	tlong	2007
Macro, Ken	GraphComm	62257	kmacro	2007
Rinzler, Paul	Music	65792	prinzler	2008
Russell, Craig	Music	61547	crussell	2008
Soares, John	Journalism	66145	jsoares	2007
Trice, Thomas	History	62724	ttrice	2007
Foroohar, Manzar (stwd sen)	History	61707	mforooha	2008

COLLEGE OF SCIENCE AND MATHEMATICS (8 representatives)

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Goers, John	Chem&BC	61671	jgoers	2007
Kitts, Chris	BioSci	62949	ckitts	2007
Rein, Steve	Statistics	62941	srein	2007
Schaffner, Andrew	Stats	61545	aschaffn	2008
Shapiro, Jonathan	Math	61675	jshapiro	2008
Steinmaus, Scott	BioSci	65142	ssteinma	2007
Sutliff, Michael	Kinesio	62103	msutliff	2007
VACANCY				2008
Hood, Myron (stwd sen)	Math	62352	mhood	2007

PROFESSIONAL CONSULTATIVE SERVICES (5 representatives)

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Breitenbach, Stacey	CENGAdvCtr	61461	sbreiten	2007
Jelinek, Cindy	CSMAdvCtr	62615	cjelinek	2007
Montelongo, Jose	Library	67492	jmontelo	2008
Montgomery, Wayne	Library	62057	wmontgom	2008
Vuotto, Frank	Library	66247	fvuotto	2008

EX OFFICIO MEMBERS (nonvoting members except part time employees rep and past Senate Chair)

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	
Baker, Warren	President	President's Ofc	ExOff
Christy, Dave	DnsCncl	Dean, OCOB	ExOff
Detweiler, Robert	Int Provost	Provost's Ofc	ExOff
Morton, Cornel	VPSA	Student Affairs	ExOff

PART TIME EMPLOYEES REPRESENTATIVE

ACADEMIC SENATE PAST CHAIR

STUDENT

STUDENT

Adopted:

ACADEMIC SENATE
of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA

AS-__-06

RESOLUTION ON COURSE SYLLABI

- 1 WHEREAS, Campus Administrative Policy requires that faculty provide a syllabus for each
2 course that they teach; and
3
- 4 WHEREAS, Students have a need and a right to know the content, expectations, and
5 assessment methods of the courses they are taking; therefore be it
6
- 7 RESOLVED: That every instructor shall make available to each student in her/his class, during
8 the first class meeting, a written course syllabus providing: instructor's contact
9 information, instructor's office hours and location, a list of required text(s) and
10 supplementary material for the course, prerequisites for the course, expected
11 learning outcomes for the course, methods and expectations for assessing
12 (grading) student performance for the course, and other information the instructor
13 deems necessary to assure the student's understanding of the nature and
14 requirements for the course; and be it further
15
- 16 RESOLVED: That each instructor shall be required to spend a portion of the first meeting of the
17 class discussing the course syllabus; and be it further
18
- 19 RESOLVED: That the above two Resolved clauses shall become part of Campus Administrative
20 Policy; this policy shall be included in the Faculty Handbook; and this policy shall
21 be communicated to all faculty at least once each year by the Provost or her/his
22 designee.

Proposed by: Academic Senate Executive Committee
Date: March 14, 2006



MEMORANDUM

TO: Joe Vaccaro,
Chairman of the Board

DATE: 2/3/06

FROM: Jared Samarin, College of Agriculture

COPIES:
Rick Johnson, Executive Director
Tylor Middlestadt, ASI President
John Azevedo, College of Engineering

SUBJECT:

Resolution 06-09 ASI Supports Guidelines for Course Syllabi

This memo is presented in accordance with the ASI bylaws and is intended to offer background to ASI Resolution 06-09. This resolution was written to provide student perspective to course syllabi use at Cal Poly we have cited as supporting documentation the Academic Senate resolution on course syllabi use as well as the guidelines established by the Senate's curriculum committee. This resolution was also drafted to provide support for the Academic Senate Resolution as well as describe the importance to students of a minimum standard for course syllabi.

Associated Students, Inc.
California Polytechnic State University
San Luis Obispo

Resolution #06-09

ASI Supports Guidelines for Course Syllabi

- WHEREAS: Associated Students, Inc. (AS!) is the official voice of Cal Poly students, and
- WHEREAS: The Cal Poly Academic Senate Instruction Committee has recommended approval of Guidelines for a Course Syllabus, and
- WHEREAS: Course syllabi are integral to student success by providing important information about academic expectations, grading standards, and course requirements, and
- WHEREAS: Course syllabi are a contract between the instructor and student regarding the above stated items, and
- WHEREAS: There is not currently public access to course syllabi making it difficult for students to determine which courses best meet their individual educational objectives, and
- WHEREAS: A consistent standard for course syllabi would enhance student success and progress, and
- THEREFORE
BE IT
RESOLVED: ASI urges the Faculty of Cal Poly to establish and adopt a standard for course syllabi, and
- FURTHERMORE
BE IT
RESOLVED: ASI recommends the guidelines include at a minimum: academic expectations, grading standards, and course requirements, and
- FURTHERMORE
BE IT
RESOLVED: ASI urges that a written hard copy of the syllabi be distributed to all students enrolled in the course and made available upon request for review by administration, faculty, and students.

CERTIFIED as the true and correct copy, in witness thereof, I have set my hand and Seal of the Associated Students, Inc. this _ day of _____, 2006.

ADOPTED at the regular meeting of the Board of Directors by _____ vote on _____, 2006.

ASI Secretary

ASI Chair of the Board

ASI President

Sponsored by: Jared Samarin, ASI Board of Directors, College of Agriculture
John Azevedo, ASI Board of Directors, College of Engineering
Todd Maki, ASI Board of Directors, College of Engineering

Adopted:

ACADEMIC SENATE
of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA

AS- -06

RESOLUTION ON
GRADE FORGIVENESS

- 1 WHEREAS, Student success is a guiding principle in policy decisions; and
2
3 WHEREAS, Class space is limited and courses fill quickly; and
4
5 WHEREAS, Students may encounter situations that impede their ability to pass a course; and
6
7 WHEREAS, Some courses are well-recognized as particularly challenging and regularly have a
8 .low pass rate; and
9
10 WHEREAS, Academic advising is an important way to identify and provide guidance for
11 failing students; therefore be it
12
13 RESOLVED: Students may repeat up to 16 units for grade forgiveness in courses that a grade of
14 D+, D, D-, F or WU was received; and be it further
15
16 RESOLVED: Any course is eligible for grade forgiveness one time only; and be it further
17
18 RESOLVED: Each quarter, advisors are encouraged to proactively contact and advise students
19 who receive a failing grade in any course.

Proposed by: Academic Senate Instruction Committee
Date: February 28, 2006

BACKGROUND

Because of the new implementation of the PeopleSoft system, we now have a ripe opportunity to consider any changes to our existing repeat policies. Software programming changes are best made during this implementation phase, so if we are ever to consider revisiting our policies, now is the time.

Furthermore, it is the sense of the Academic Senate Instruction Committee that there has been too little in the way of active advising of failing students. With this resolution, we have the opportunity to voice that concern with suggestions for improvement.

Current Policy (page 79, 2005-7 Catalog)

Undergraduate students may repeat a maximum of 20 units at Cal Poly for purposes of improving GPA. A course taken at Cal Poly or at another university or college in which a grade of D+ or less was received may be repeated at Cal Poly with the new grade recorded along with the prior grade. If the second grade is equal to or higher than the first, then the grade earned by repeating the course will replace the quality points, quality hours and earned hours which were previously earned. The original grade is "forgiven" from GPA computation, but both grades appear on the student's permanent record (transcript). With the exception of the reasons listed below, the repeat adjustment is made automatically at the end of the term in which the course is repeated. If a course is re-taken with credit/no-credit grading, the original grade will not be excluded from the GPA.

A repeat petition is required for the following reasons only:

- The course was originally taken at Cal Poly before Fall 1987
- The course was originally taken at another institution
- The course has changed prefix or number
- The course was taken through Cal Poly Extended Education

Repeat petitions for the situations listed above must be turned into the Office of Academic Records by the end of the seventh week of the quarter in which the course is repeated.

If the student repeats a course in which a C- or higher grade was earned, both grades will be calculated in the grade point average, but the duplicate earned hours will not be counted toward the degree.