

Adopted: October 13, 1992

**ACADEMIC SENATE
OF
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California**

**AS-393-92/C&BC
RESOLUTION ON
DEPARTMENTAL PRECEDENCE IN ELECTIONS**

WHEREAS, Article VII.I.5.b. (l). (e) and (f) of the Bylaws of the Academic Senate present a potential conflict with Article II.C.3., and

WHEREAS, Departmental representation should have precedence in elections; therefore, be it

RESOLVED: That Article II.C.3 be changed as follows;

There shall be no more than one senator per department elected by any ~~school~~ college where applicable until all departments within the ~~school~~ college are represented. A department shall waive its right to representation by failure to nominate. This bylaw shall have precedence over * Article VII.I.5.b.(l).(e) of the Bylaws of the Academic Senate.

Proposed By:
The Academic Senate
Constitution and Bylaws
Committee
September 29, 1992

*Article VII.I.5.b.(l).(e) attached for reference

5. Elections Committee

a. Membership

There are no ex officio members.

b. Responsibilities

The Elections Committee shall be responsible for supervising and conducting the election process for membership to the Academic Senate, Research Committee, University Professional Leave Committee, Senate offices, the statewide Academic Senate, appropriate recall elections for the preceding as per Section VIII of these Bylaws, and ad hoc committees created to search for such university positions as president, vice presidents, college deans, and similar type administrative positions. The committee shall notify the Chair of the Senate one week before the regular June meeting of the need to select alternate members for the Executive Committee during the summer quarter.

(1) General - the committee shall;

- (a) Prepare for and conduct elections. Balloting shall be by the "double envelope system," (outside envelope signed, inside envelope sealed and containing the voted ballot) which insures that only eligible persons will vote and ballots will remain secret.
- (b) Announce the time and manner of nominations and elections in a timely fashion which will facilitate maximum faculty participation.
- (c) Certify voter and candidate eligibility and rule on questions of same as they arise.
- (d) Tally votes publicly at an announced time and place and announce the results of the election. Ballots will be counted only if they are properly signed and received by the announced closing date. The committee is empowered to rule on the validity of ballots which are improperly marked. Ballots will be retained for ten (10) working days.
- (e) Declare elected those candidates who receive votes from a majority of those voting in any given election.
- (f) Hold runoff elections in instances where a complete slate of persons is not elected by majority vote. When runoff elections are necessary, the number of candidates placed on the runoff ballot shall be twice as many as the number of persons to be elected, provided there

State of California
MEMORANDUM

To: Jack D. Wilson, Chair
Academic Senate

Date: November 25, 1992

File No.:

Copies: R. Koob
F. Lebens

From: Warren J. Baker
President

Subject: Academic Senate Resolutions from October 13 and November 3 Meetings

This will acknowledge your memo of November 5 with which you transmitted two resolutions adopted by the Academic Senate at its October 13 and November 3 meetings.

As noted in your memo, AS-393-92/C&BC regarding Departmental Procedure in Elections is internal to the operations of the Senate and requires no further action on my part.

I am pleased to approve AS-394-92/BC regarding Budget Information Reporting and by copies of this memo to Vice Presidents Koob and Lebens requesting that it be implemented.