

Academic Standards

ACADEMIC OBLIGATIONS

All students are expected to be diligent in the pursuit of their courses of study in order that both they and the State will receive maximum benefit from the educational opportunities provided. Each student is responsible for his or her enrollments and timely adds, drops and withdrawals following campus policy.

Students are expected to satisfy the academic demands required by their instructors in such ways as they may set forth, in order to satisfy the instructor that they are performing their assignments in a proper manner.

Instructors are expected to give first priority to meeting their scheduled classes and other assigned responsibilities, including keeping regular office hours for student conferences.

An instructor, with the President's approval, may at any time exclude from a course any student guilty of unbecoming or disorderly conduct toward the instructor or the class. The instructor may refer the case of misconduct to the Vice President for Student Affairs Office for disciplinary action.

Uniform standards for academic probation or disqualification, and for administrative-academic probation or disqualification, are in effect at all campuses of The California State University. Undergraduate students may be placed on academic probation and later be disqualified, or be placed on administrative-academic probation and later be disqualified, when they do not meet these standards.

Students who have been placed on academic probation, administrative-academic probation, or who have been notified of their disqualification may request review of such action by the dean of the school taking the action. Students who have been disqualified for inadequate progress or performance will not be readmitted until presentation of satisfactory evidence that they have improved their chances of academic success. The request for readmission will be referred to the dean of the school in which the student wishes to enroll.

Students on academic probation may not participate on intercollegiate teams nor may they hold positions of leadership in student organizations or student government groups. This includes, but is not limited to, such groups as: athletic teams, debate teams, drama casts, judging teams, ASI councils, boards and committees. Such students may not hold an office in a student organization, nor may they be editors, managers, or hold similar positions on student publications. However, students on academic probation may participate in such activities as club membership, intramurals, and music which do not

include travel and the official representation of the University.

Certain groups may have set higher standards than the minimum for specific positions or areas of responsibility that require considerable commitments of time and energy.

ACADEMIC PROBATION AND DISQUALIFICATION

The quality of academic performance is considered in the determination of a student's eligibility to remain enrolled. An undergraduate student becomes subject to academic probation or disqualification under the conditions shown below. For minimum scholarship standards applicable to graduate and postbaccalaureate students see the Graduate Programs section.

Academic Probation

An undergraduate student is automatically placed on academic probation when the grade point average drops below 2.0 (C). The grade point average applies to the current term, the Cal Poly cumulative, or the higher education cumulative. All of these are provided on the student grade form.

Academic Disqualification

- A. An undergraduate student on academic probation for two consecutive terms is subject to academic disqualification.
- B. An undergraduate student on academic probation is subject to disqualification when:
 1. As a freshman or sophomore student (less than 90 quarter units of college credit completed) the student is 22.5 or more quality points below a 2.00 (C) in all units attempted (higher education GPA) or in all units attempted at Cal Poly (Cal Poly cumulative GPA).
 2. As a junior student (90 to 134 quarter units of college credit completed) the student is 13.5 or more quality points below a 2.00 (C) in all units attempted (higher education GPA) or in all units attempted at Cal Poly (Cal Poly cumulative GPA).
 3. As a senior student (135 or more quarter units of college credit completed) the student is 9 or more quality points below a 2.00 (C) in all units attempted (higher education GPA) or in all units attempted at Cal Poly (Cal Poly cumulative GPA).
- C. In addition to the above disqualification standards applicable to students on probation, the President may designate a campus official to act to disqualify an individual not on probation when the following circumstances exist:
 1. At the end of any term, the student has fewer cumulative grade points than cumulative units attempted, and

2. The cumulative grade point deficiency is so great that in view of the student's overall educational record, it seems unlikely that the deficiency will be removed within a reasonable period.

A student who is placed on probation or who is subject to disqualification at the end of an enrollment period will be notified by a message on the grade report which is issued following the end of the term in which the student's performance fails to meet the prescribed conditions. It is the student's responsibility to notify the Office of Academic Records of address changes. In cases where a student ordinarily would be disqualified at the end of a term save for the impossibility of making timely notification, the student may be advised by the student's school dean that the disqualification is to be effective at the end of the next term.

ADMINISTRATIVE-ACADEMIC PROBATION OR DISQUALIFICATION

An undergraduate or graduate student may be placed on administrative-academic probation by action of the dean of the school in which the student is enrolled for any of the following reasons:

- A. Withdrawal from all or a substantial portion of a program of studies in two successive terms or in any three terms.
- B. Repeated failure to progress toward the stated degree or program objective when such failure appears to be due to circumstances within the control of the student.
- C. Failure to comply, after due notice, with an academic requirement or regulation which is routine for all students or a defined group of students.

When such action is taken, written notice will be provided including a statement of the conditions for removal from probation and the circumstances which would lead to disqualification, should probation not be removed. If disqualified, the student will receive written notification from the dean of the school in which the student is enrolled including an explanation of the basis for the action.

ELIGIBILITY FOR INTERCOLLEGIATE ATHLETICS

Eligibility for competition in intercollegiate athletics is regulated in general by the rules of the National Collegiate Athletic Association (NCAA), and specifically by current Conference and university regulations. The Director of Athletics is responsible for maintaining up-to-date intercollegiate athletics eligibility rules applicable to the University. The Faculty Athletic Representative has the responsibility for the interpretation of the NCAA, Conference, and university rules for determining student eligibility to represent the University in intercollegiate athletic events.

ELIGIBILITY FOR STUDENT ACTIVITIES

Students on either academic or disciplinary probation may not participate on intercollegiate teams nor may they hold positions of leadership in chartered student organizations or coded student government groups. Students on probation may participate in such student organizations and groups as members but they may not hold an office or represent the University or the Associated Students, Incorporated, in any official capacity.

STUDENT GRIEVANCE PROCEDURES

Academic procedures are handled through the academic division of the University. The process of review includes the department, dean, and academic vice president, whose decision is final. Typical academic procedures include transfer from one program to another, admissions, records, application of credit, program requirements, and academic standing. Matters reviewed by the Office of Students Affairs can be found in the section on Campus Student Relations and Judicial Affairs, and as noted below.

The University, through the Office of Campus Student Relations and Judicial Affairs, provides grievance procedures for students who feel aggrieved in their relationships with the University, its policies, practices, and procedures or its faculty and staff.

The Fairness Board

The Fairness Board is primarily concerned with providing "due process" for the students and faculty, particularly grade appeals based on the grievant's belief that the instructor has made a mistake, shown bad faith or incompetence, or been unfair.

Details and procedures relating to the operation of the Fairness Board may be obtained from the Academic Senate Office, or from the Office of Campus Student Relations and Judicial Affairs.

STUDENT CONDUCT AND DISCIPLINE

It is expected that all Cal Poly students are enrolled for serious educational pursuits and that they will conduct themselves so as to preserve an appropriate atmosphere of learning. It is also expected that all students who enroll at Cal Poly are willing to assume the responsibilities of citizenship in the campus community. Association in such a community is voluntary, and students may withdraw from it at any time that they consider the obligations of membership disproportionate to the benefits. While enrolled, students are subject to campus authority which includes the prerogative of dismissing those whose conduct is inimical to the aims of an institution of higher education.

While enrolled, students are subject to the regulations governing discipline stated in *Education Code* Section 66017 and in Title 5 of the *California Code of Regulations*, Sections 41301–41304, and to such rules and regulations as have been approved and promulgated by authority of the President.

Copies of Title 5 *California Code of Regulations* 41301 and 41302, which deal specifically with student disciplinary regulations, are available to all students in the "Appendix" of this catalog, through the "Code of Student Conduct, Rights and Responsibilities" section printed in the *Class Schedule* for each quarter, and are posted officially in the Administration Building. Other applicable regulations are contained in this Catalog, in the *Campus Administrative Manual*, the Code of Student Conduct, Rights and Responsibilities, and in other official university publications.

STUDENT DISCIPLINARY PROCEDURES

The Chancellor of The California State University has established procedures for student disciplinary matters which are included in the *Campus Administrative Manual*, the official campus publication of policies and procedures which is available in the library for easy reference.

Educating students to their responsibilities as good citizens of the University and of the community is a campus-wide responsibility requiring the cooperation and understanding of the entire campus. Title 5 of the *California Code of Regulations* assigns to the President responsibility for enforcement of student disciplinary regulations. The President has delegated to the Office of Campus Student Relations and Judicial Affairs the responsibility and commensurate authority to administer student disciplinary regulations and has delegated decision-making authority on cases which proceed to a hearing at the local campus level to the Vice President of Student Affairs.

When the conduct or behavior of a student is such that there is an alleged violation of applicable provisions of the *Education Code*, regulations of the Board of Trustees, and campus rules and orders issued thereunder, the case is referred to the Office of Campus Student Relations and Judicial Affairs for investigation of the facts leading to the allegation. If the investigation reveals that there is reason to believe that an infraction has been committed by a student, disciplinary procedures as described in the *CSU Disciplinary Manual* will be initiated.

PROCEDURAL DUE PROCESS

In all matters of student discipline, each person charged with a violation is given every courtesy, privilege, and right under the law and within the context of the uniqueness of a public institution of higher learning. Procedural Due Process is inherent and assured in all Judicial Proceedings.