

CAL POLY

May 2008

Important Information on the EPT Requirement

According to our records you need to take the CSU English Placement Test (EPT). CSU Trustee policy requires all freshmen to meet this requirement. Furthermore, students who score low on the English Placement Test are required to complete remediation within the first year of enrollment.

The test is required of all students *unless* they qualify for one of the exemptions listed in the ELM/EPT Bulletin (<http://www.ets.org/csu/index.html>). Exemptions must be documented with the University, or placement test scores must be on record to avoid a HOLD on FALL quarter registration privileges.

To take the EPT test:

- ✓ Register **NOW** to take the EPT by June 14 at any CSU campus. Check the EPT/ELM Information Bulletin (<http://www.ets.org/csu/index.html>) for registration details and deadlines. **The test must be taken by June 14 to meet this requirement before fall registration.**

You may either:

Register online at the campus where you plan to take the test, or download and mail a registration form to the campus where you plan to take the test. Be sure to have your scores sent to Cal Poly San Luis Obispo.

If you qualify for one of the exemptions:

- ✓ Return the EPT Exemption Form (<http://writingskills.calpoly.edu/exempts.htm>) and verification (copy of the score report) to the Writing Skills Office, Cal Poly, San Luis Obispo, CA 93407.

If you have completed an equivalent course:

- ✓ Be sure your transcripts are forwarded to the Cal Poly Evaluations Office by July 1, 2008.

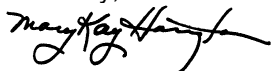
STUDENTS RESIDING OUTSIDE CALIFORNIA: Contact Educational Testing Service (ETS) at 925-808-2142 or csuout-of-state@ets.org and ask about out-of-state testing for the EPT. ETS can arrange for the test to be given at a high school or college in your area. You will be asked to pay the administrative costs of providing a proctor.

⇒ DO NOT DELAY MEETING THE EPT REQUIREMENT BEFORE ENROLLMENT.

Failure to take the EPT or document your exemption from it will result in a hold on your registration privileges and will lead to administrative probation and disqualification from the University.

If you have questions, please call the Writing Skills Program Office at (805) 756-2067. We want to help you clarify your EPT status so you can register for classes on time and without any problems.

Sincerely,



Mary Kay Harrington, Coordinator
Writing Skills