

Adopted: May 19, 1998

**ACADEMIC SENATE
Of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA**

**AS-499-98/FA
RESOLUTION ON
FACULTY INPUT FOR ACADEMIC ADMINISTRATOR SELECTION**

- WHEREAS, There is an effort to improve collegiality at the university; and
- WHEREAS, Faculty members are currently a part of search committees for academic administrators; and
- WHEREAS, Potential confusion or uncertainty may exist if the search committee does not draft the job description; and
- WHEREAS, Significant concern by the search committee if the job description is drafted by another group or person is not the proper atmosphere to begin a search for candidates; and
- WHEREAS, Being a part of the process from the very beginning increases the "ownership" of any decisions made; and
- WHEREAS, There would be consultation with the appointing administrative officer; therefore, be it
- RESOLVED: That the Job Description for Administrative Positions with academic responsibilities to the Provost and Academic Vice President be written with appropriate faculty input, and be it further
- RESOLVED: That the Academic Senate Executive Committee be empowered to select faculty representatives to both assist in the writing of the job description and serve as members of the administrative position search committee.

Proposed by: Faculty Affairs Committee
Date: March 11, 1998

State of California
M e m o r a n d u m

To: Myron Hood
Chair, Academic Senate

Date: January 28, 1999

From: Warren J. Baker
President

Copies: P. Zingg, M. Sues

Subject: Academic Senate Resolution AS 499-98/FA-Resolution on Faculty Input for
Academic Administrator Selection

I hereby acknowledge receipt of the above-entitled resolution and accept both "resolved" clauses adopted by this Resolution which provide for the assistance of the Academic Senate Executive Committee in developing job descriptions of administrative positions with academic responsibilities who report to the Provost and Vice President for Academic Affairs. The Academic Senate will continue to coordinate the nomination and election of faculty representatives to search committees of such positions.

Regarding the third "Whereas" clause, the Academic Senate Executive Committee will select faculty representatives to assist in the writing of a job description in the event the job description needs to be finalized for advertising purposes prior to the appointment of a search committee.

Please express my appreciation to both the Academic Senate and the members of the Senate's Faculty Affairs Committee for their efforts.