

Adopted: February 10, 1998

**ACADEMIC SENATE
OF
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California**

**AS-490-98/
RESOLUTION ON
FINAL EXAM SCHEDULING**

- WHEREAS, Campus policy currently provides for a maximum of one hour final exams for 1-2 unit courses, two hour final exams for 3 unit courses, and three hour final exams for 4 unit courses; and
- WHEREAS, Increased numbers of 4 unit courses in the curriculum are creating final exam scheduling and room conflicts for students and faculty; and
- WHEREAS, Faculty should have the opportunity to assess their courses in the manner they deem most appropriate; be it therefore
- RESOLVED, That the attached final exam schedule, which provides for three hour final blocks in a five day schedule be adopted; and be it further
- RESOLVED, That this schedule sets only maximum times available for final exams, and in no way otherwise dictates the actual length of final exams for faculty.

Proposed by the Academic Senate
Curriculum and Instruction Committees
October 29, 1997
Revised February 10, 1998

Final Exam Schedule

Exams will be held in the regularly assigned classroom at the days and times indicated below. Instructors requesting to change a final exam time must obtain approval from the Department Head and College Dean at least two weeks before final exam week. Questions concerning the final exam schedule should be referred to the University Scheduling Office at X6-2461.

FINAL EXAM SCHEDULE FOR DAY CLASSES

Exam Days	Monday (M)	Tuesday (T)	Wednesday (W)	Thursday (R)	Friday (F)
Exam Hrs	Class Start Time and Meeting Days	Class Start Time and Meeting Days	Class Start Time and Meeting Days	Class Start Time and Meeting Days	Class Start Time and Meeting Days
0710-1000am	0710 MWF, MW WF, MF	0710 TR 0710-0900 TR 0740-0900 TR	0810 MWF, MW WF, MF 0810-0920 MWF 0810-1000 MW	0810 TR 0810-0930 TR	0910 MWF, MW WF, MF 0930-1040 MWF
1010-0100pm	1010 MWF, MW MW, MF 1050-1200 MWF 1010-1200 MW	0910 TR 0910-1100 TR 0940-1100 TR	1110 MWF, MW WF, MF	1010 TR	1210 MWF, MW WF, MF 1210-0120 MWF 1210-0200 MW
0110-0400pm	0110 MWF, MW MW, MF 0130-0240 MWF	1210 TR 1210-0130 TR 1210-0200 TR	0210 MWF, MW WF, MF 0210-0400 MW 0250-0400 MWF	0110 TR 0140-0300 TR	0310 MWF, MW WF, MF
0410-0700pm	0410 MWF, MW WF, MF 0410-0530 MW 0410-0600 MW	0210 TR 0210-0400 TR	0510 MW, M 0610 MW, M	0310 TR 0310-0430 TR	Room Conflict Resolution

FINAL EXAM SCHEDULE FOR EVENING CLASSES

Exam Days	Monday (M)	Tuesday (T)	Wednesday (W)	Thursday (R)	Friday (F)
Exam Hrs	Class Start Time and Meeting Days	Class Start Time and Meeting Days	Class Start Time and Meeting Days	Class Start Time and Meeting Days	Class Start Time and Meeting Days
0710-1000pm	0710 MW, M	0610 TR, T 0710 TR, T Common Final Time # 1	0510 W 0610 W 0710 W Common Final Time # 2	0410 TR 0410-0530 TR 0410-0600 TR 0440-0600 TR	0510 TR, T, R 0540 TR 0610 R 0710 R

Note:

Classes meeting 4 or 5 days per week will follow the MWF schedule. One-unit lecture classes will hold their exam at the last regular meeting of the class to avoid scheduling conflicts. Classes that meet in more than one lecture room during the quarter will meet in the room announced by your instructor using the Room Conflict Resolution time listed above. Exam time is determined by the hours scheduled for the lecture portion of any course. Exams for activity, laboratory and recitation classes will be held during the last class meeting.

RECEIVED

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CAL POLY

**SAN LUIS OBISPO
CA 93407**

State of California
M e m o r a n d u m

Academic Senate

To: Myron Hood
Chair Academic Senate

Date: August 3, 1998

From: 
Warren J. Baker
President

Copies: Paul J. Zingg
Harvey Greenwald
Linda Dalton

Subject: Response to Academic Senate Resolution AS-490-98, Resolution on Final Exam Scheduling

I am pleased to approve the above Resolution of the Academic Senate, which endorses the change in the University's Final Exam Schedule. The revised Final Exam Schedule, which was also endorsed by other campus constituencies, will be effective starting with the Fall Quarter 1998.

Please extend my gratitude to members of the Academic Senate for their contributions in revising the Final Exam Schedule.