

Adopted: February 12, 1991

**ACADEMIC SENATE
OF
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California**

Background statement: The dates for elections given in Article VII.I.5.b .(2) of the Constitution and Bylaws start the elections process in late February of every year. The actual mailing of ballots does not occur until late April, This time frame creates many problems and does not allow a reasonable amount of time for runoffs, filling of vacancies, and new caucus chair elections.

**AS-349-91/C&BC
RESOLUTION ON
ACADEMIC SENATE ELECTION DATES**

WHEREAS, The Academic Senate election process begins in late February; and

WHEREAS, This time frame does not allow a reasonable amount of time for completion of the Senate election process; be it

RESOLVED: That Article VII .I .5.b.(2) of the Academic Senate Bylaws be changed as follows:

- (2) Election of Academic Senate members, Research Committee, University Professional Leave Committee;
 - (a) At the first ~~February~~ January meeting of the Senate, the committee shall announce impending vacancies in the Senate membership (according to the filled full-time equivalent faculty positions ~~as of the first week of February~~ for the previous fall quarter, as listed by the university Personnel Office), in the Research Committee, and in the University Professional Leave Committee. At the same time, each caucus shall be notified in writing of its vacancies.
 - (b) By Friday of the following week, each caucus shall notify the Elections Committee, in writing, of any discrepancies in the number of vacancies in its constituency.
 - (c) During the third week of ~~February~~ January, the committee shall solicit nominations for the impending vacancies. Accepted nominations shall include a signed statement of intent to serve from the candidate. For each school and Professional Consultative Services, the Elections Committee shall determine that each nominee is eligible to serve.

- (d) At the ~~Senate meeting in April~~ first Senate meeting in February, the elections Committee shall report the names of all nominees, the dates of the elections (including a runoff, if same is necessary) and the time and place at which ballots will be counted.
- (e) The committee shall conduct elections in the ~~third week of April~~ last week of February.
- (f) ~~The committee shall conduct the runoff election if needed, during the fourth week of April.~~ In the following week, the committee shall conduct the runoff elections, if needed.
- (g) The committee shall announce election results by mail to all departments and again at the ~~May meeting of the Senate,~~ first Senate meeting following the elections.
- (h) Whenever the normal election process fails to provide full membership or when a vacancy occurs:
 - i) The caucus for the underrepresented school/PCS shall solicit nominations through direct mail contact to each faculty member in the school/PCS. Accepted nominations shall include signed statements of intent to serve from the candidates.
 - ii) From the list of accepted nominations, the caucus shall select by secret ballot the nominee(s) of its choice and recommend the name(s) of the selected nominee(s) to the Executive Committee for appointment.
 - iii) The appointed member shall serve until the end of the term of the position being filled.

Proposed by:
Academic Senate
Constitution and
Bylaws Committee
November 1990