

Resolution Regarding Sabbatical Leave Committee (CAM 386.5C):

- WHEREAS, responsibility for sabbatical leave guidelines and screening is not clear, and
- WHEREAS, there are inconsistencies within and between schools in procedures, and
- WHEREAS, sabbatical leave guidelines and procedures only need occasional revision, and
- WHEREAS, the annual screening belongs in the hands of a committee charged with screening, and
- WHEREAS, clarification of CAM 386.5C is necessary, therefore be it
- RESOLVED, that CAM 386.5C be amended as attached.

C. Guidelines and Procedures

Each school shall elect a sabbatical leave guidelines and procedures committee composed of teaching faculty, who in consultation with the school dean shall prepare guidelines that shall be concerned with, but not limited to, items below.

1. The relative weighting to be assigned to the following categories of sabbatical leave applications/ when:
 - a. ~~When the~~ Their purpose is for meeting minimum standards established by the department for retention, tenure or promotion
 - b. ~~When the~~ Their purpose of leave is for (1) study, (2) research, (3) travel, or any combination of these
 - c. ~~When the~~ ^The applications are from faculty members who have had a previous sabbatical leave as compared to those applying for their first leave.
2. The priority to be given to the following factors:
 - a. The length of service in the university of the applicant
 - b. The recency of other leaves, such as fellowships and grants through nonstate funding or other leaves with pay
 - c. The recency of previous unsuccessful applications
 - d. A purpose which is more innovative than traditional
 - e. A leave more beneficial to the university at large than to ~~an individual~~ school/division or department
 - f. The length of service remaining prior to mandatory retirement.
3. Guidelines and procedures shall include the method of obtaining the sabbatical leave screening committee subject to the constraint that all replacements for the sabbatical leave screening committee

be obtained in the same manner as the original screening committee.

Guidelines as outlined above shall be submitted to the faculty of the school for approval. The sabbatical leave screening committee will interview all leave applicants of that school as soon as practicable after the application deadline ~~1/1/1/1~~, and evaluate the applications based upon merits of their proposals and the school guidelines.

APPROVED

May 23, 1978