

**CALIFORNIA POLYTECHNIC STATE UNIVERSITY**  
**San Luis Obispo, California 93407**  
**ACADEMIC SENATE**  
**805.756.1258**

**MINUTES OF**  
**The Academic Senate**  
**Tuesday, May 16, 2006**  
**UU 220, 3:10 to 5:00 pm**

**(Continuation of May 2, 2006 Academic Senate meeting)**

- I. Minutes: None.
- II. Communications and Announcements: None.
- III. Reports:
  - A. Academic Senate Chair: (Hannings) The Social Hour, co-hosted by the President's Office and the College of Liberal Arts, will be held Thursday, May 25 from 4-6 pm at Veranda Conference Room. One of the Provost candidates is on campus today and having his exit interview at 4:00pm. The last two Provost candidates will be on campus next week. The turn out at the last Provost candidate open forum was very low, please try to attend the next two and provide feedback to the search committee chair.
  - B. President's Office: None.
  - C. Provost Office: None.
  - D. Statewide Senators: None.
  - E. CFA Campus President: None.
  - F. ASI Representatives: (Middlestadt) introduced Todd Maki, third-year Mechanical Engineering student, as ASI president-elect for 2006-2007. (Maki) has been involved with the ASI Board of Directors for the last 3 years and is looking forward to working with the Academic Senate.
  - G. Other: **Ikeda, report on CMS student administration project.** The administration cycle is concluding having met all target and hit all deadlines. Financial Aid began taking applications in January and began processing awards for new students in March, one month earlier than previous years, while financial aid awards for continuing students will be completed in June. Student Financials is changing the fee payment process where students will no longer have to prepay but they will need to pay within two-days once they enter the registration cycle. Fall class schedule is in its final phases, based on the feedback received from a focus group earlier this year, we have streamlined and changed the process a bit. The online class schedule and course catalog, which allows faculty to look at students schedule and other information, will be rolled out via self-service at the beginning of the month and will enhance its existing functionality. Some registration process changes for fall quarter include the process for using e-permits, which might change to a one-day process, the functionality of the wait-list will be enhanced, and online grading will begin. Summer quarter activity will function under the old student system including POWER for registration. PeopleSoft will begin delivering services and information during fall quarter. Communications to the campus will be available via the Portal with a news section on the logon screen which will be updated weekly. An open forum on the new course catalog and class schedule will take place Friday, May 19, from 10:30-Noon in UU220. Fall registration, with all the new changes and upgrades, opens August 4, 2006. After some research and implementation it was decided to move away from Degree Works and instead invest the time to build the catalog in PeopleSoft. This change will allow for more detailed database analysis.

IV. Consent Agenda: None.

V. Business Item(s):

- A. **Resolution on Grade Forgiveness:** Schaffner, chair of the Instruction Committee, second reading. This resolution addresses the conditions and eligibility for grade forgiveness and encourages advisors to proactively contact and advise students who receive a failing grade. M/S/F to delete the second resolved clause.  
M/S/Withdrawn to delete the first resolved clause.  
M/S/P to approve the resolution as presented.
- B. **Resolution on Textbook Pricing:** Foroohar, chair of the faculty Affairs Committee, second reading. This resolution encourages faculty to consider price and the need for new editions when selecting textbooks as well as submitting their textbook requests by the set deadline to ensure their availability.  
M/S/ P to approve the following amendments to the third resolved clause:  
RESOLVED: That the Academic Senate of Cal Poly will establish a task force to work with Information Technology Services (ITS), Cal Poly Corporation and/or El Corral Bookstore, and Associated Students Inc. (ASI) to look into the feasibility of developing a central publicly accessible website which will provide information about textbook requirements and alternative formats and pricing of textbooks for Cal Poly courses; and be it further  
M/S/P to delete the first, second, and fourth resolved clauses.  
M/S/P to approve the resolution as amended.
- C. **Resolution on Grading of Graduate Courses 598 and 599:** Opava, Graduate Studies Committee, first reading. This resolution requests that graduate courses 598 and 599 with RP grades remain valid throughout the existing Title V mandate of seven-year time limit for degree completion.  
M/S/P to suspend the rules and move the resolution to a second reading.  
The first resolved clause was amended as follows:  
RESOLVED: That RP grades given in Project (539, 596, 598 and other numbers that may be assigned) and Thesis (599) classes remain in effect ~~for~~ during the seven-years window provided for completion of the degree; and be it further  
M/S/P to approve the resolution as amended.
- D. **Resolution on Class Scheduling Times for 70-minute Classes:** Schaffner, chair of Instruction Committee, first reading. The objective of this resolution is twofold: to optimize classroom usage and to reduce class scheduling conflicts for students. The only time slots available for MWF 70-minute classes are from 7:50-9:00am or after 6:00pm ending by 10:00pm. Resolution will return as a second reading item at the next Academic Senate meeting.

VI. Discussion Item(s): None.

VII. Meeting adjourned at 5:00 pm.

Submitted by,

Gladys Gregory,  
Academic Senate